



Misuse of BYOD in School- Policy **(Behaviour for Learning- Policy)**

Action Taken

VW - VERBAL WARNING - TEACHER EN - E Mail NOTE by TEACHER to inform Tutor & Head of Key Stage (HKS) and Tutor speaks to student TT -TALK BY HKS ABOUT USING DEVICES AND POLICIES -HKS IS - INCIDENT SLIPS – HKS & Social Work Dept (SWD)	TR -TEMPORARY REMOVAL OF DEVICE- HKS PI - PARENT INFORMED – SWD / HKS PR -PERMANENT REMOVAL OF DEVICE AFTER INFORMING PARENTS -HOP / HKS VS - VERY SEVERE INCIDENT – REFER TO PRINCIPAL
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Sl.No	Misuse	Action & Consequences (as per BfL)
1.	1.1 Unauthorized use of non-educational sites in school. 1.2 Attempting /Using the laptop on the Bus 1.3 Attempting or using the Laptop in the class when not asked to by the teacher.	VW EN TT
2.	2.1 Allowing others to access school network by sharing username and passwords 2.2 Unauthorized downloading or uploading of files. 2.3 Recording or photographing students /staff without prior permission 2.4 Playing downloaded and online games in class.	IS TR PI
3.	3.1 Using Proxy sites as a means to subvert the school's filtering system 3.2 Deliberately accessing or trying to access offensive or inappropriate material 3.3 Attempting to access or accessing the school network using another student's account.	PR VS

